



# TROTWOOD

"Together, We Are Creating A Bright Future"

**CONDITIONAL USE PERMIT**

**VARIANCE USE PERMIT**

Parcel I.D. Number H33 \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_, Lot # \_\_\_\_\_ Zoning District Classification \_\_\_\_\_

**1). Location of Property**

Address \_\_\_\_\_  
City \_\_\_\_\_, State \_\_\_\_\_, Zip Code \_\_\_\_\_  
Home Phone ( ) \_\_\_\_\_ Business or Cell Phone ( ) \_\_\_\_\_  
Area Code Area Code

**2). Applicant**

Address \_\_\_\_\_  
City \_\_\_\_\_, State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Home Phone ( ) \_\_\_\_\_ Business or Cell Phone ( ) \_\_\_\_\_  
Area Code Area Code

**3). Property Owner**

Address \_\_\_\_\_  
City \_\_\_\_\_, State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Home Phone ( ) \_\_\_\_\_ Business or Cell Phone ( ) \_\_\_\_\_  
Area Code Area Code

**4). Contractor**

Address \_\_\_\_\_  
City \_\_\_\_\_, State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Home Phone ( ) \_\_\_\_\_ Business or Cell Phone ( ) \_\_\_\_\_  
Area Code Area Code

**5). Circle Type of Work:**  New Structure -  Remodel -  Other \_\_\_\_\_  
from Section \_\_\_\_\_ of the Trotwood Codified Ordinance.

**6). Description of Use (Attach other documents)** \_\_\_\_\_

**7). Cost of Construction** \_\_\_\_\_

**8). Applicant is required to submit the following information:**

**8.1** \_\_\_\_\_ **Site Plan Containing:** Dimensions (in feet) of property showing all existing and proposed building structures and property lines. List the points of ingress and egress. Location, number, and size of all existing and proposed off- street parking and loading spaces. Proposed landscaping plan if applicable.

**8.2** \_\_\_\_\_ **Legal Description of Property**

**8.3** \_\_\_\_\_ **Provide labels with list of names, addresses of ALL property owners, within 300' circular radius of site.**

**8.4** \_\_\_\_\_ **Structural Drawings Containing:** Foundation, Floor, and Wall section plans. All Front, side, and rear elevation plans.

**8.5** \_\_\_\_\_ **Twelve Copies of any documents** larger than 8 ½ x 11 should be submitted.

**8.6** \_\_\_\_\_ **COMPLETE APPLICATION DUE TO CITY OFFICES ON THE FIRST DAY OF THE MONTH. The applicant understands that if a Conditional Use Application is approved, The Board of Zoning Appeals may prescribe such conditions, safeguards, and restrictions as may be necessary to comply with the provisions of the Trotwood Zoning Ordinance adopted in 1999.**

I CERTIFY that I have read and understand the above information and that the information that I have provided for this application is true and accurate to the best of my knowledge. I also understand it is ultimately my responsibility to ensure that the project is in compliance with all zoning regulations.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

